

भारत सरकार  
वित्त मंत्रालय / राजस्व विभाग  
(केन्द्रीय अप्रत्यक्ष कर एवं सीमाशुल्क बोर्ड)

मूल्यांकन महानिदेशालय  
७ वां तल, उपभवन इमारत, नवीन सीमाशुल्क भवन,  
बॉलार्ड एस्टेट, मुंबई - ४०० ००१, महाराष्ट्र, भारत  
दूरभाष (०२२) २२७५ ७२०७, (०२२) २२७५ ७२१२  
फैक्स: (०२२) २२६३ ३०८३, (०२२) २२७० ००७५  
ई-मेल: [dg.valuation@dov.gov.in](mailto:dg.valuation@dov.gov.in)



GOVERNMENT OF INDIA  
MINISTRY OF FINANCE  
DEPARTMENT OF REVENUE  
(Central Board of Indirect Taxes & Customs)  
**DIRECTORATE GENERAL OF VALUATION**  
7<sup>th</sup> Floor, Annexe Building, New Custom House,  
Ballard Estate, Mumbai-400 001, Maharashtra, INDIA  
Phone: (022) 22757207, (022) 22757212  
Fax: (022) 2263 3085, (022) 2270 0075  
E-mail: [dg.valuation@dov.gov.in](mailto:dg.valuation@dov.gov.in)

File No. II/(3)/TFR/70/2020-ADMN

Date: 21.04.2025

**OFFICE ORDER NO.08/2025**

Following allocation of work is ordered among group 'A' officers (ACs/ DC/ CAO) in the Headquarters of this directorate and zonal units situated at New Delhi, Kolkata and Chennai with immediate effect and until further orders:

Sr. No.	Officer's Name (Smt./Shri)	Designation	Area of work
1	Anil Jain	Assistant Commissioner	(a) Administration / Establishment (b) Official Language (Hindi) (c) MTO (d) E-HRMS and any work assigned by superiors
2.	Jasbeer Singh	Deputy Commissioner	(a) NVDB( Including NIDB & ECDB) (b) Technical( Valuation Study / Alert / Guidelines Reports/ Matters pertaining to classification & Valuation) (c) CAVR 2023(including digitization) (d) DGoV Website (e) Systems (f) Data base Analysis ( Chapter 1 to 98) Statistics ( Exp /Imp) (g) Valuation corridor, NCTC & DRI for LRM / NRM (h) Confidential & Vigilance and any work assigned by superiors
3.	Ramkesh Meena	Assistant Commissioner	(a) International Co-operation and WCO matters (b) Chief Commissioners Conference (c) SSF (d) Audit (e) Library (f) All purchase through GEM upto Rs.25000/- (g) Swachhata related matter and any work assigned by superiors.
4.	Yogesh Kumar	Assistant Commissioner	(a) SVB (including Digitization) (b) RTI / CPGRAM (c) Parliament Question (d) Data Sharing

			(e) Valuation Bulletin (f) APAR of Group 'A' officers (g) GeM/ EMD Mapping (h) In-Charge of NZU, New Delhi and any work assigned by superiors.
5.	Manish Kumar	Assistant Commissioner	(a) Tariff Value & Review Meetings, Policy Matters (b) HSN Matters (c) Valuation Inspection & related matters (d) Legal Matters (e) Gold Study (f) GeM related purchase above Rs.25000/- (g) AEBAS (Aadhaar Enabled Biometric Attendance System) (h) In-Charge of EZU, Kolkata and any work assigned by superiors.
6.	M. Suganthi (SZU, Chennai)	Assistant Commissioner	(a) In charge of SZU, Chennai (b) SVB Scrutiny, Valuation Guidelines & Alerts, Valuation Studies and Review of Valuation Studies of SZU, Chennai. (c) Collection of data regarding additional revenue generated (Revenue Implication) on a/c of Valuation Study and any other work assigned by superiors.
7.	Asha R. Menon	Chief Accounts Officer	Accounts Section and any other work assigned by superiors.

This issues with the approval of the Principal Commissioner.

Signed by

Manisha Satish Dhurat

Date: 22-04-2025 13:50:36

(M.S. Dhurat)

Additional Commissioner

Copy to:

1. The officers concerned
2. Director General of Valuation, Mumbai
3. Addl. Commissioner, DG Valuation, Mumbai
4. Addl. Commissioner, DG Valuation, Mumbai (Admin)
5. All Zonal Units (NZU/ SZU/ EZU)
6. All Dy./Assistant Commissioners, DG Valuation, Mumbai
7. EMD Manager, DGoV, Mumbai
8. Office copy.

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File No. II/(3)/TFR/70/2020-ADMN

Date: 21<sup>st</sup> April, 2025

**Office Order No. 09/2025**

In pursuance to the transfer of Shri Keshav V Narvekar, Superintendent, his charge is assigned to Shri Manoj Kumar, Superintendent in addition to his regular charges until further order. The charge of Shri Keshav V Narvekar, Superintendent was as follows:

*"CAVR Technical Matters (Alt), Technical (Valuation Study reports/ matters pertaining to Classification and Valuation Alert/ Guidelines for Chapters 51-75 (C), Valuation Inspection and any other work assigned by superiors."*

This issues with the approval of the Principal Commissioner.

Signed by  
Anil Jain  
Date: 22-04-2025 14:36:29  
Assistant Commissioner

Copy to:

1. The officer concerned
2. Addl. Commissioner, DGoV, Mumbai
3. Addl. Commissioner, DGoV, Mumbai (Admin)
4. All Zonal Units (NZU/ SZU/ EZU)
5. All Dy./Assistant Commissioners, DGoV, Mumbai
6. EMD Manager, DGoV, Mumbai
7. Office copy.

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फाईल संख्या / F.No. II/(3)/TFR/70/2020-Admn दिनांक / Date: .04.2025

**कार्यालय आदेश संख्या 10/2025**

**OFFICE ORDER NO.10/2025 (LINK OFFICER)**

In pursuance of the work allocation order No. 08/2025 dated 22.04.2025, Link officer arrangement of work among Deputy Commissioner/ Assistant Commissioners/ CAO of this Directorate during the leave period is as follows:

Sr. No.	Name & Desig. of Officer(Shri/ Smt.)	First Link Officer (Shri/Smt.)	Second Link Officer (Shri/Smt.)
1.	Anil Jain, Assistant Commissioner	Ramkesh Meena, Assistant Commissioner	Jasbeer Singh, Deputy Commissioner
2.	Jasbeer Singh, Deputy Commissioner	Manish Kumar, Assistant Commissioner	Anil Jain, Assistant Commissioner
3.	Yogesh Kumar Assistant Commissioner	Anil Jain, Assistant Commissioner	Manish Kumar Assistant Commissioner
4.	Manish Kumar Assistant Commissioner	Jasbeer Singh, Deputy Commissioner	Ramkesh Meena Assistant Commissioner
5.	Ramkesh Meena Assistant Commissioner	Yogesh Kumar, Assistant Commissioner	Manish Kumar Assistant Commissioner
6.	M. Suganthi Assistant Commissioner	Manish Kumar, Assistant Commissioner	Yogesh Kumar Assistant Commissioner
7.	Asha R. Menon Chief Accounts Officer	Ramkesh Meena, Assistant Commissioner	Yogesh Kumar Assistant Commissioner

2. This issues with the approval of the Principal Commissioner.

Signed by

Manisha Satish Dhurat

Date: 24-04-2025 17:18:47

(M.S. Dhurat)

Additional Commissioner

Copy for information:

1. PA to the Director General.
2. PA to the Principal Commissioner
3. Additional Commissioners
4. Section Head
5. Officer Concerned.
6. All Zonal Units
7. Office Order File

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बॉलार्ड एस्टेट, मुंबई - ४०० ००१, महाराष्ट्र, भारत  
दूरभाष: (०२२) २२७५ ७२०७, (०२२) २२७५ ७२१२  
फैक्स: (०२२) २२६३ ३०८३, (०२२) २२७० ००७५  
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Date: April 2025

**OFFICE ORDER NO. 11/2025 (LINK OFFICER)**

Link Officer arrangement of work among Superintendents/Additional Assistant Directors/ Appraisers of this Directorate during the leave period is as follows:

Sr. No.	Name of Officer (Smt./Shri)	First Link Officer (Smt./Shri)	Second Link Officer (Smt./Shri)
1.	Seema S Ganvir	Manoj Kumar	Vijaya G. Akula
2.	Ganesh B Moholkar	Seema S Ganvir	Deepak Chaudhary
3.	Deepak Chaudhary	Pinku	Rajesh Kumar Sahu
4.	Pinku	Deepak Chaudhary	Ganesh B Moholkar
5.	Suresh S Patkar	Umesh Kumar	Seema S Ganvir
6.	Umesh Kumar	Suresh S Patkar	Pinku
7.	Rajesh Kumar Sahu	Nirmal Choudhary	Umesh Kumar
8.	Vijaya G. Akula	Rajesh Kumar Sahu	Nirmal Choudhary
9.	Nirmal Choudhary	Vijaya G. Akula	Manoj Kumar
10.	Manoj Kumar	Ganesh B Moholkar	Suresh S Patkar

2. This issues with the approval of the Principal Commissioner.

Signed by  
Anil Jain  
(Anil Jain)  
Date: 25-04-2025 11:46:34  
Assistant Commissioner

**Copy for information:**

1. PA to the Director General
2. PA to the Principal Commissioner
3. Additional Commissioner
4. Officer Concerned
5. Office Order File