

भारत सरकार  
मूल्यांकन महानिदेशालय  
(केन्द्रीय उत्पाद एवं सीमाशुल्क बोर्ड)  
7वा तल, नवीन सीमाशुल्क भवन,  
बैलार्ड एस्टेट, मुम्बई - 400 001. भारत  
दूरभाष : 2261 6926, 2261 4566, 2263 4519,  
2263 4520, 2262 0457 • फैक्स : 2263 3083  
ई-मेल : [director.valuation@dov.gov.in](mailto:director.valuation@dov.gov.in)



GOVERNMENT OF INDIA  
DIRECTORATE GENERAL OF VALUATION  
(Central Board of Excise & Customs)  
New Custom House, (7th Floor)  
Ballard Estate, Mumbai - 400 001. INDIA  
Tel. 2261 6926, 2261 4566, 2263 4519,  
2263 4520, 2262 0457 • Fax : 2263 3083  
E-mail : [director.valuation@dov.gov.in](mailto:director.valuation@dov.gov.in)

F.NO. VAL/ADMN/32/2011

Mumbai, the 2nd August 2012

### TENDER NOTICE

Sealed tenders are invited from service providers for providing one vehicle alongwith driver, to be hired from time to time as per the needs of the Directorate General of Valuation (DGOV) at its Mumbai office with immediate effect. Last date for submission of tenders is 15.08.2012

Type of the vehicle required to be supplied:

S. No.	Category	Type of Vehicle	No. of Vehicles required
1.	AC vehicle to be used upto 30/31 days subject to a maximum of 2500 kms.in a month (360/372 hrs)	Maruti SX4 or any equivalent car (New 2012 model)	1

### TERMS AND CONDITIONS

1. Rates for above should be quoted for hiring on per vehicle per month basis, inclusive of all taxes. Charges for additional Kms. & additional hours should also be indicated.
2. The vehicle should be neat and clean and in perfect running condition with clean interiors and proper upholstery and maintained that way during the tenure of the contract. Vehicle should be submitted for inspection and after the vehicle is found to be satisfactory after inspection, quotations should be submitted.
3. In case the condition of the vehicles is not found to be satisfactory, they shall be returned for immediate replacement. In case no replacement is provided on time, the DGOV would have a right to hire a vehicle from the market and the additional cost incurred by the DGOV will be borne by the agency/firm.
4. The agency/firm would ensure that the drivers employed have valid driving licence and clean driving record. The driver of the vehicle provided must follow traffic rules and all other regulations prescribed by the Govt. from time to time. The driver shall observe all the etiquette and protocol while performing the duty & shall be neatly dressed in proper uniform and must carry a mobile phone in working condition, for which, no separate payment shall be made by the DGOV. DGOV shall not be responsible in any way if any harm to any person or any valuable property is caused by the driver.
5. The vehicle should be registered with the concerned authority of Central/State Govt. The service provider shall provide a certificate to this effect. The agency/firm should have an adequate number of telephones for contact round the clock.

....2

6. The DGOV reserves the right to reject all or any of the offers or accept more than one offer without assigning any reasons.
7. The billing will be done on monthly basis.
8. A daily record indicating time and mileage for each vehicle shall be maintained by the driver in a log book in format as per govt. instructions and log book shall be submitted to the concerned officer in DGOV regularly for scrutiny.
9. The contract may be considered for extension by mutual agreement for such further period(s) as may be agreed upon.
10. The vehicle must be available at any time of any day as desired by the DGOV.
11. On awarding of the contract, the agency/firm has to furnish to DGOV the certified copies of RC books and the comprehensive insurance policies.
12. The DGOV shall be liable to pay the hiring charges only. Contract charges, including monthly charges of driver, repair and maintenance of vehicle, insurance, petrol/diesel, oil and any other incidental expenses shall be borne by agency/firm.
13. In case of breakdown of any vehicle during official duty, it shall be the responsibility of the firm to provide a substitute vehicle which is similar or better as replacement immediately.
14. In case of any accident, all the claims arising out of it shall be met by the Service Provider & he should take a suitable insurance policy for this.
15. The liability of the DGOV is limited to the contract value only.
16. The contract between the DGOV and the service provider can be cancelled after a notice of 15 days from either side on breach of any of the terms and conditions of the contract.
17. Any matter during the period of this agreement, which has not been specifically covered by this agreement, shall be decided by the DGOV whose decision shall be final and conclusive.
18. No additional terms & conditions over and above the conditions stipulated above shall be entertained by DGOV.
19. In case of any dispute of any kind and in any respect whatsoever, the decision of DGOV shall be final and binding.



(S.D. CHAND)  
DEPUTY COMMISSIONER (ADMN)

Copy to be published at [www.dov.gov.in](http://www.dov.gov.in) ,  
Notice Board at New Customs House, Ballard Estate, Mumbai-400001.