

भारत सरकार
मूल्यांकन महानिदेशालय
(केन्द्रीय उत्पाद एवं सीमाशुल्क बोर्ड)
7वा तल, नवीन सीमाशुल्क भवन,
वैलार्ड एस्टेट, मुम्बई - 400 001. भारत
दूरभाष : 2261 6926, 2261 4566, 2263 4519,
2263 4520, 2262 0457 • फैक्स : 2263 3083
ई-मेल : directorate.valuation@dov.gov.in



GOVERNMENT OF INDIA
DIRECTORATE GENERAL OF VALUATION
(Central Board of Excise & Customs)
New Custom House, (7th Floor)
Ballard Estate, Mumbai - 400 001. INDIA
Tel. 2261 6926; 2261 4566, 2263 4519,
2263 4520, 2262 0457 • Fax : 2263 3083
E-mail : directorate.valuation@dov.gov.in

F. No. VAL/17/2009/PT-I

DATE: 04/2018

**TENDER NOTICE FOR COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT
OF AIR CONDITIONERS**

Sealed tenders are invited from the service providers for Comprehensive Annual Maintenance Contract (hereinafter referred to as the 'AMC') of the below mentioned Window/Split Air Conditioner machines installed in the office of the Directorate General of Valuation, New Custom House, Ballard Estate, Mumbai 400001 for a period of one year from the date of execution of contract. The Tender Document can be downloaded from the website of this Directorate or CBEC at www.cbec.gov.in / www.dov.gov.in and can also be obtained from this Directorate.

Sr.No.	Make	Capacity	Period	Qty.
01	LG (split)	1.0 Ton	365 days	02
02	LG (split)	1.5 Ton	365 days	03
03	LG (window)	1.5 Ton	365 days	02
04	LG (split)	2.0 Ton	365 days	04
05	LG (window)	2.0 Ton	365 days	02
06	O General (split)	2.0 Ton	365 days	01
07	Panasonic (split)	1.0 Ton	365 days	01
08	Panasonic (split)	1.5 Ton	365 days	01
09	Panasonic (split)	2.0 Ton	365 days	01
10	Carrier (window)	1.5 Ton	365 days	02
11	Voltas (split)	1.5 Ton	365 days	01
12	Voltas (split)	2.0 Ton	365 days	01
			Total	21

The duly filled Financial bid (as per Annexure – I) should be kept in sealed envelope and superscribed with "Tender for Comprehensive Annual Maintenance Contract for Air Conditioners" and should be addressed to the Assistant Commissioner (Accounts), 7th floor, Annexe Building, New Custom House, Ballard Estate, Mumbai 400,001. All the information/details as mentioned in the Annexure - I should be furnished by the bidder.

The sealed Financial Bids shall be submitted in the office of Assistant Commissioner (Accounts) situated at 7th floor, Annex Building, New Custom House, Ballard Estate, Mumbai 400,001 **on or before 25.04.2018 up to 16.30 hours**. Bids received after the closing date and time prescribed shall NOT be accepted under any circumstances.

The sealed Financial Bid shall be opened by Assistant Commissioner (Accounts), Directorate General of Valuation, 7th Floor, Annex Building, New Customs House, Mumbai – 400 001 in his office in the presence of members of Local Purchase Committee on **26.04.2018 at 1630 hours.**

Bidders may remain present at the time of opening of tender either by themselves or through their representative bearing authority letter.

GENERAL TERMS AND CONDITIONS

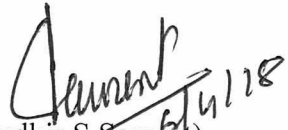
1. The Directorate General reserves the right to reject the bid at any time.
 2. The Directorate General reserves the right summarily to terminate the contract at any time without assigning any reason. In this connection, the decision of the Department shall be final and binding on the contractor.
 3. During the period of contract the firm will have to depute a qualified engineer to visit this office every quarter for inspection of all air condition machines to ensure their proper working and to rectify the defects if any, on top priority basis.
 4. It shall be responsibility of the contractor to hand over all the air conditioners to the Department in working condition at the completion of the contract.
 5. AMC will cover rectification/ replacement of all parts in original of same make and model of Air Conditioner Units i.e. Compressor, fan motor, all electric components, panel, remote control, rectification of gas leakage problems, condenser coil, filling of gas or any other repair/ replacement /maintenance work to keep Air Conditioner Units in excellent working condition.
 6. The service provider will maintain a service card of each machine in two copies. One copy will remain with the Accounts Section of the Directorate other copy will be with service provider.
 7. The following penalties will accrue to the Service Provider in addition to the deduction on service charge on pro-rata basis. The penalty amount shall be deducted from the bills besides any other action which may even lead to termination of contract:-
 - a. Non-availability of mechanic or delay in attending the rectification work of AC unit beyond 4 hours of lodging the complaint or refusal of servicing as requisitioned by this office for whatsoever reason under this contract shall invite penalty of Rs. 100/- per AC unit per day & per occasion.
- The penalty amount shall be deducted from the amount payable to the service provider.
8. The service provider should provide their responsible person's Name, Contact No. for attending the complaints.
 9. Contractor shall take adequate safety precautions to avoid any accident etc. at site. shall provide safety shoes, head gears (helmet I.S.I standard) and shall be fully responsible for any criminal & civil liabilities. All safety arrangements are to be made by contractor at his own cost.

10. The contract executed will remain in force for one year unless terminated earlier by this Directorate on the basis of poor performance or violation of terms of the contract.

11. The service provider must have experience of at least 03 years in maintenance of Air-Conditioners machine in the office(s) of Public Sector/ Govt. Organization to whom similar services have been provided by the firm during last three years. Proper documentary proof must be attached with the Annexure -I).

12. **The contractor must submit the following documents along with the quotation:-**

- a. Pan Card Details.
- b. Documentary proof of at least 03 years experience as mentioned at point 17 above.
- c. Documentary proof of allotment of GSTIN, if applicable.


(Sudhir S Sawant)
Assistant Commissioner

Copy for information: -

1. Notice Board
2. Directorate General of Valuation, Website dov.gov.
3. CBEC Website (www.cbec.gov.in/tenders)

ANNEXURE-I
FINANCIAL BID

- 1 Name and address of the Service Provider:
2. Name & Address of the Proprietor/ Director (with Tele & M. No):
3. Pan Card No. (Copy of the same must be attached) :
4. Details of Government Organization to whom the service provider has provided the service i.e. AMC of Air Conditioners.
4. Bid/Quotation Details for the Comprehensive AMC for 21 Air Condition machines :

Sr. No.	Make	Capacity	Period	Qty.	Rate
01	LG (split)	1.0 Ton	365 days	02	
02	LG (split)	1.5 Ton	365 days	03	
03	LG (window)	1.5 Ton	365 days	02	
04	LG (split)	2.0 Ton	365 days	04	
05	LG (window)	2.0 Ton	365 days	02	
06	O General (split)	2.0 Ton	365 days	01	
07	Panasonic (split)	1.0 Ton	365 days	01	
08	Panasonic (split)	1.5 Ton	365 days	01	
09	Panasonic (split)	2.0 Ton	365 days	01	
10	Carrier (window)	1.5 Ton	365 days	02	
11	Voltas (split)	1.5 Ton	365 days	01	
12	Voltas (split)	2.0 Ton	365 days	01	

Total Bid/Quotation Amount (in numbers and in words) Rupees

(Specifically mentioned whether total amount is inclusive or exclusive of GST)

Signature of Authorized Signatory with
office seal